Activity Design

School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Title of Activity |  |
| Date of Activity |  |
| Time |  |
| Venue |  |
| Person Responsible |  |
| Participants |  |
| No. Of Participants |  |
| Resource Person |  |
| In support of what DepEd Program? |  |
| Budgetary Requirements |  |
| Objectives |  |
| Program Flow(Sequence of the Activity) |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Note:

1. Please attach in a separate sheet at least 5 photos of the activity.
2. Please attach activity evaluation sheet(accomplishment report)
3. Please attach liquidation report in another sheet.