SERVICE SLIP

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| --- | --- | --- |
| Name of School: | Date: |  |
| Contact Person: | Designation: | Tel. No: |
| Address: |
| School ID: |
| Model: | Serial No: | Action Taken: |
| Description: |
|  Warranty |  Out of Warranty |
|  Under Contract |  Other Supplier |
| Complaint(s) |
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| QUANTITY | UNIT DESCRIPTION | SERIALNO. | UNIT PROBLEM |
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 Requested by:

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School Principal